Shepherd's Cross
Farmer's Market Hub Store
Consignor Registration Form

NAME: _____

BUSINESS NAME: _____

NAME TO BE USED ON CHECKS: _____

STREET ADDRESS: _____

CITY STATE & ZIP CODE _____

PHONE: _____ CELL PHONE: _____TEXT OK? _____

EMAIL ADDRESS: _____

BEST METHOD OF CONTACT: _____

TYPE OF PRODUCT: _____

I have read the Shepherd's Cross Farm Store - Farmer's Market Hub Description and Rules & Regulations, and I agree to abide by them.

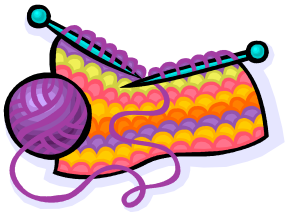
_____

Consignor Signature

TODAY'S DATE: _____ SHOP ATTENDANT: _____

FARM STORE AT SHEPHERD'S CROSS

Shepherd's Cross & Heart of the Shepherd
Contact: Dr. Diane Dickinson
16792 East 450 Road, Claremore, OK 74017 **918-342-5911 (call or text)**
farm@ShepherdsCross.com **www.ShepherdsCross.com**



Shepherd's Cross Farm Store
Farmer's Market Hub
Consignor Description & Rules and Regulations

Located indoors, in the big red barn, at Shepherd's Cross.

Hours of operation – Year Round Tuesday through Saturday 8:30 – 5:30
Closed Thanksgiving Week, Christmas Week, New Year's Week and other major holidays such as July 4th

Shepherd's Cross is an authentic working farm. Products from the farm and vendors are available at the Farm Store (Farmer's Market Hub). Shepherd's Cross is a Made in Oklahoma Company, and Animal Welfare Approved by A Greener World. The Market Hub is OK Grown.

Payment methods accepted: Cash, card, Cash App, Apple Pay, Google Pay, SNAP, SFMNP, Cherokee WIC

- Parking is along the drive. Parking in front of the door or near the door is reserved for only loading and unloading. (Please respect the customers, and find parking away from the main entrance.)
- We expect all participants to be truthful and forthright in obeying laws, rules and regulations.
- Shepherd's Cross is a tobacco free facility.
- No alcohol or mind altering chemicals of any kind.
- No profanity or coarse joking.
- Shepherd's Cross or individuals associated with Shepherd's Cross, or entities thereof are in no way responsible for your items. We will display them. Shepherd's Cross and employees/volunteers can not be held responsible for any broken, out dated, rotten or lost items. These will be the responsibility of the consignor.
- Shepherd's Cross, as well as individuals and entities thereof, are not responsible for accidents or injuries of any kind.
- Items handmade or home-grown by the consignor may be consigned.
- An introductory interview with the Farm Store Director is required prior to your items being displayed at the Farm Store. We will display the items as time and space allows. Consignors do not place the items on display. Please bring this completed registration form and labelled product to the interview. Please call, e-mail or text to schedule the interview.
- This is a juried store. We reserve the right to ask that consignors exclude or remove particular items from their Farm Store consignments.
- Consignors receive 67% of their selling price. Shepherd's Cross will retain a 33% fee for handling your items. The 33% retained by Shepherd's Cross comes out of the selling price. We will discuss pricing, and find a price that is acceptable to the consignor and that is competitive to similar products in the Farm Store.
- Items will only be received if they have a satisfactory & professional tag on each item; displaying the maker, a brief description of item, and price. Note: These are the bare minimum requirements. We recommend a clever story or phrase to go with each item. Something witty, a Bible verse, or other helps to provide customer satisfaction. Note for produce: one tag is acceptable per "lot of item".
- Shepherd's Cross will make consignor labels, that will be a bar code, with your name and specific product.
- Labels for home-baked goods, must be compliant with Oklahoma State Regulations (see the next page)
- Consignment Checks are written on the 2nd Tuesday of each month They are available for pick up at the Farm Store after that time. We do not mail checks, unless special arrangements and circumstances apply and have been made.
- If a discrepancy or challenge arises, please contact the Farm Store Director personally. Our heart's desire is to have no problems arise and we will work to that end. However, we also recognize that we live in a world filled with human misunderstandings and shortcomings. We will gladly work through those challenges, privately, with you. We ask that you respect the customers and privacy issues.

- Shepherd's Cross will provide:

  Clean, indoor space for product for the vendor
  Staff for answering phone and media messages concerning the Farm Store
  Staffing for the Farm Store
  Individual bar codes for each vendor and each vendor product
  Advertisements for the Farm Store - Farmer's Market Hub
  Contact with vendor, if and when vendor product is running low
  Arrange and tidy products
  According to the Consignor/Vendor agreement – Checks for 67% of sale price of product will be written on the 2nd Tuesday of the month; and a list of products sold for the month
- We appreciate the time, energy and talent that you, the consignor, have "sewn" into your products. We are grateful that you have entrusted us with caring for your products. We will care for them to the best of our ability. We want to serve our local community, by providing quality home-grown and handmade items, that will serve our community well.

Farmer's Market Hub Guidelines for Food Items

Shepherd's Cross Farm Store will abide by state licensing guidelines, Oklahoma State Department of Health regulations related to food processing, food preparing, food storage and food sales, specifically Title 310, Chapter 257 and 260 of the Oklahoma Administrative Code. Each Vendor is required to follow guidelines set forth by the state department and ODAFF and/or The Homemade Food Freedom Act of Oklahoma; whichever applies.

If the guidelines are not adhered to, the vendor's product will be removed, and the vendor will be given a warning to comply with guidelines. If they agree to comply and return with product, and continue to abide by the guidelines, then their product will be able to be sold in this Farm Store. With continual non-compliance, the vendor will be permanently dismissed.

Prices of produce must be approved by Shepherd's Cross and be in alignment with pricing of similar products in the Farm Store. Products will be inspected by Shepherd's Cross, routinely, to ensure that they meet guidelines.

Products may be brought to the Farm Store Tuesday through Saturday 8:30 – 5:30.

Dated produce must either be removed in a timely manner, or Shepherd's Cross is given permission to dispose of the product.

Anything cooked in a kitchen, according to the new regulations for home prepared products, must be accompanied by a clearly visible placard, at least eight (8) inches by eleven (11) inches, at the sales or service location, which states "This food is prepared in a kitchen that is not inspected by the Oklahoma Department of Health". The vendor is responsible for this signage.

Baked goods may qualify under the Home Baker Act of 2017 or follow Health Department Rules. Processed foods and 'Time/Temperature Control for Safety' food must meet local, state and federal requirements and must be made with at least a portion of ingredients grown or raised in Oklahoma or processed in Oklahoma.

Shepherd's Cross is not liable for loss of product due to electrical outages or unforeseen catastrophes. Shepherd's Cross is not responsible for replacing lost, damaged or stolen property. If ODAFF issues fines for product, the vendor is responsible for any and all ensuing fines.

The vendor assumes full liable responsibility for product purchased that is contaminated or causes damage to any consumer or visitor to the farm.

This Farmer's Market Hub is Oklahoma Grown. All produce, eggs and meat products must be grown, raised and processed in Oklahoma. Produce must be grown by the vendor providing the produce.

May the Lord bless the work of your hands & bring increase to you as you labor for His Kingdom and for your household. We are committed to pray for you and your business every working day.